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(When filled in)~~

## OFFICE OF SECURITY

## STATUS OF OVERT AND SEMI-COVERT CASES

Month of July 1961

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
<b>1. APPLICANT TYPE</b>									
a. T/O Staff Applicants	1119	274	269	25	*104	16	414	30	949
b. Other Full Fld. Inves.	633	278	115	8	35	53	211	--	700
<b>Totals</b>	<b>1752</b>	<b>552</b>	<b>384</b>	<b>33</b>	<b>139</b>	<b>69</b>	<b>625</b>	<b>30</b>	<b>1649</b>
25X1X4	[REDACTED]								
	1432	356					273	-	1515
	95	101					68	-	128
<b>Totals</b>	<b>1527</b>	<b>457</b>					<b>341</b>	-	<b>1643</b>
<b>3. CLASSIFIED PROCUREMENT</b>	<b>530</b>	<b>192</b>	<b>103</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>104</b>	-	<b>618</b>
<b>4. TECHNICAL CONTACTS</b>	<b>162</b>	<b>37</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>	-	<b>172</b>
<b>5. ADMIN. SUPPORT</b>	<b>423</b>	<b>149</b>	<b>139</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>139</b>	-	<b>433</b>
<b>6. MISCELLANEOUS</b>	<b>205</b>	<b>51</b>	<b>91</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>91</b>	-	<b>165</b>
<b>Totals</b>	<b>1320</b>	<b>429</b>	<b>360</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>361</b>	-	<b>1388</b>
<b>GRAND TOTALS</b>	<b>4599</b>	<b>1438</b>					<b>1327</b>	<b>30</b>	<b>4680</b>

\* Of these cancelled, 7 were cases presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

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Identification of Other Field Investigative Cases Received  
as Shown in Table A under Item 1G  
Month of July 1961

Military Personnel -----	52
Contract Type A -----	39
Deferred Status -----	12
Employee Cases -----	44
Contractor -----	20
Consultant -----	1
GSA -----	31
25X1A6a [REDACTED] -----	2
Guard -----	23
25X1A2d2 [REDACTED] -----	3
FOIAb3b1 [REDACTED] -----	10
25X1A2d2 [REDACTED] -----	1
25X1A Re-investigation -----	35
25X1A [REDACTED] employees -----	1
Summer -----	1
Medical Staff -----	1
Government Services -----	2
Total -----	278

TABLE A-1

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RE-INVESTIGATION PROGRAM

Statistics for the month of July 1961

Total Files Reviewed During Month	<u>60</u>
Cases not requiring action at this time	<u>27</u>
Cases being reappraised	<u>1</u>
Cases selected for reinvestigation	<u>32</u>
Cases Under Investigation at Start of Month	<u>23</u>
Cases Placed Under Investigation During Month	<u>35</u>
Cases Closed During Month By:	
A. Reappraisal	<u>3</u>
B. Adverse security action	<u>0</u>
C. Forwarding suitability information to Operating Official	<u>0</u>
Total	<u>3</u>
Cases Under Investigation at End of Month	<u>125</u>

TABLE A-2

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EXPLANATION OF CHART #1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A.

The solid line graph represents the total number of Overt & Semi-Covert Cases Received in the Office of Security for security clearance consideration.

The dot-dash line represents the total number of such cases Pending.

These cases include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which

25X1X4 checks are made at the request of [REDACTED]

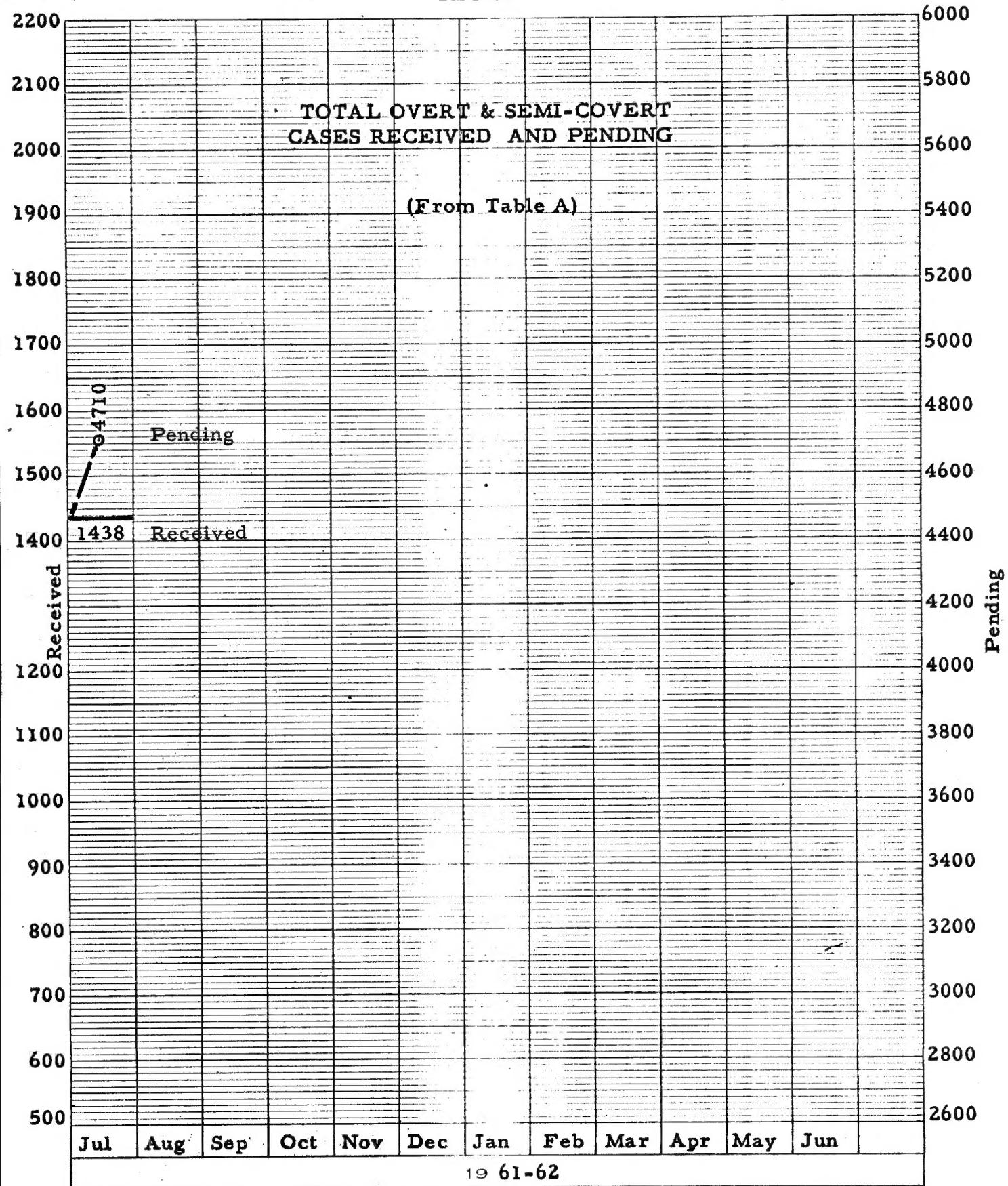
25X1X4 [REDACTED], and those on which checks are made on persons connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities.

All cases received for security consideration are given National Agency Name Checks.

The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8.

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EXPLANATION OF CHART #2

T/O STAFF APPLICANT CASES

This Chart reflects statistics in Table A.

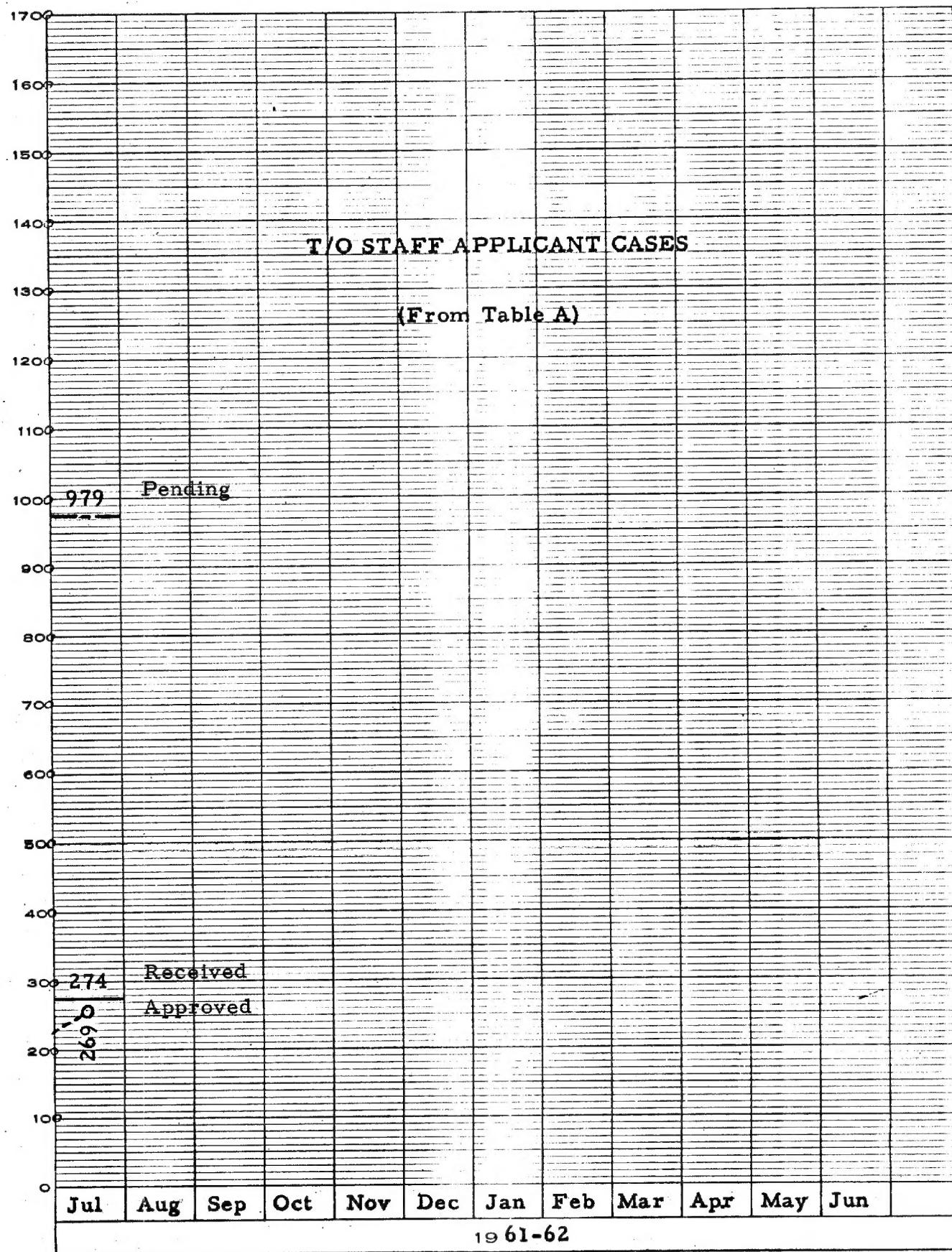
The solid line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart #1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

The dot-dash line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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OFFICE OF SECURITY

RECORD OF  
MEDICAL-SECURITY-PERSONNEL  
REVIEW PANEL ACTIONS

Month of July 1961

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	17	6	23	0	*7	--	7	16
Other	7	2	9	1	1	--	2	7
<b>TOTAL</b>	<b>24</b>	<b>8</b>	<b>32</b>	<b>1</b>	<b>8</b>	<b>--</b>	<b>9</b>	<b>23</b>

\* The 7 cases are cancelled in the monthly report under the T/O staff applicants cancelled.

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## OFFICE OF SECURITY

## TIME FACTORS IN PROCESSING OVERT &amp; SEMI-COVERT CASES

Month of July 1961

1. PROCESSING TIME (For <u>282</u> Regular Cases)*			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of Days):	DAYS in INVESTIGATION	DAYS in Research or APPRaisal	TOTAL DAYS
	74	GRD 12 PSD 11	97

2. ANALYSIS OF PROCESSING TIME		CASES
a. Less than 30 days		1
b. 31 to 60 days		11
c. 61 to 90 days		110
d. 91 to 120 days		114
e. 121 to 150 days		37
f. over 150 days		9

3. CASES PENDING OVER 90 DAYS		STATUS
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	24	118
	Total 24	118

\* This figure does not include 29 cases where clearances were granted without further or immediate investigation which, if included, would give a grand total of 311 cases.

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EXPLANATION OF CHART #3

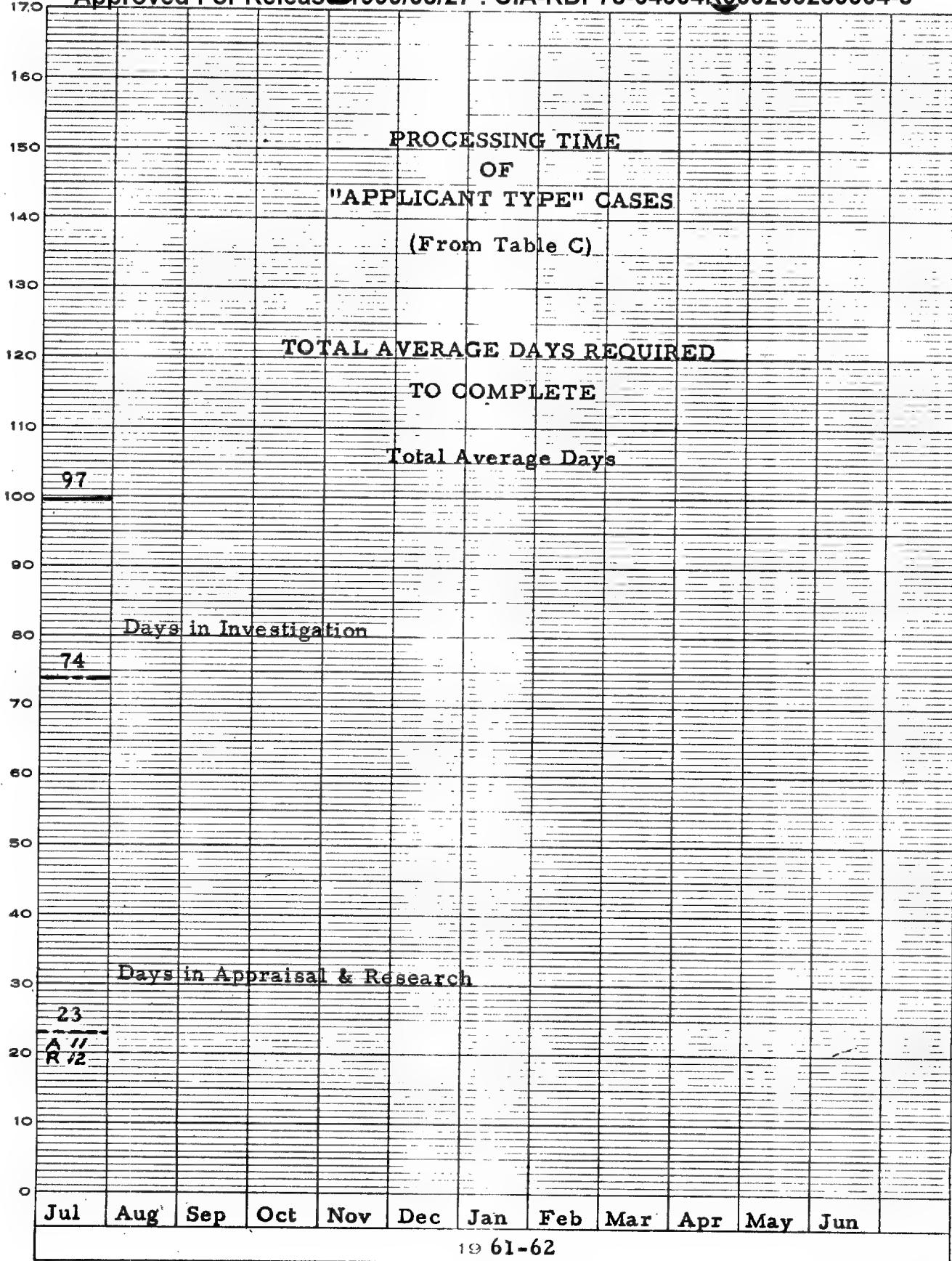
PROCESSING TIME OF "APPLICANT TYPE" CASES

This Chart reflects statistics in Table C.

The three graphs as labeled are self-explanatory.

In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration of these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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(FY-1962)

Chart #3

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EXPLANATION OF CHART #4

APPLICANT TYPE CASES PENDING OVER 90 DAYS

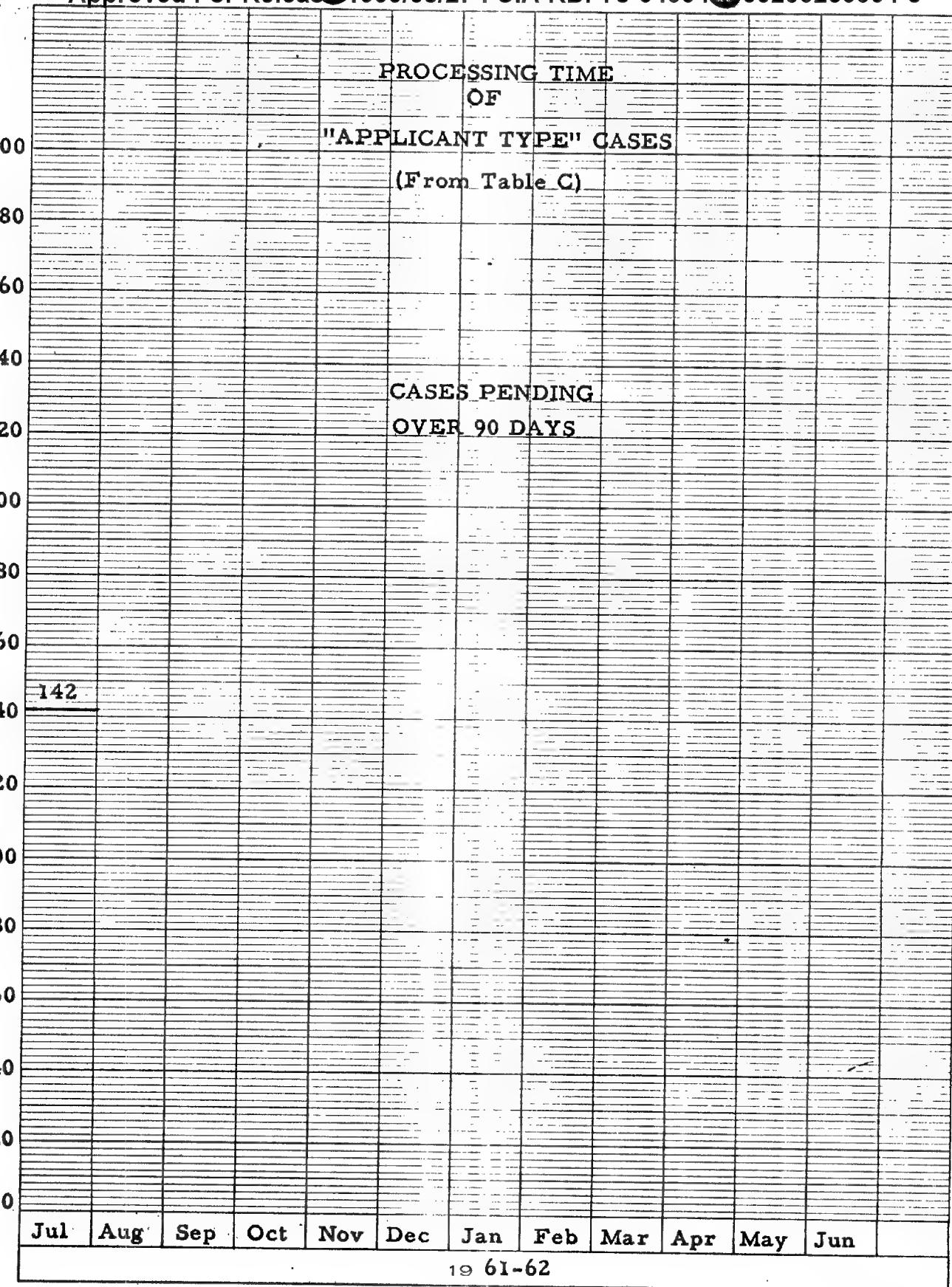
This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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(FY-1962)

Chart #4

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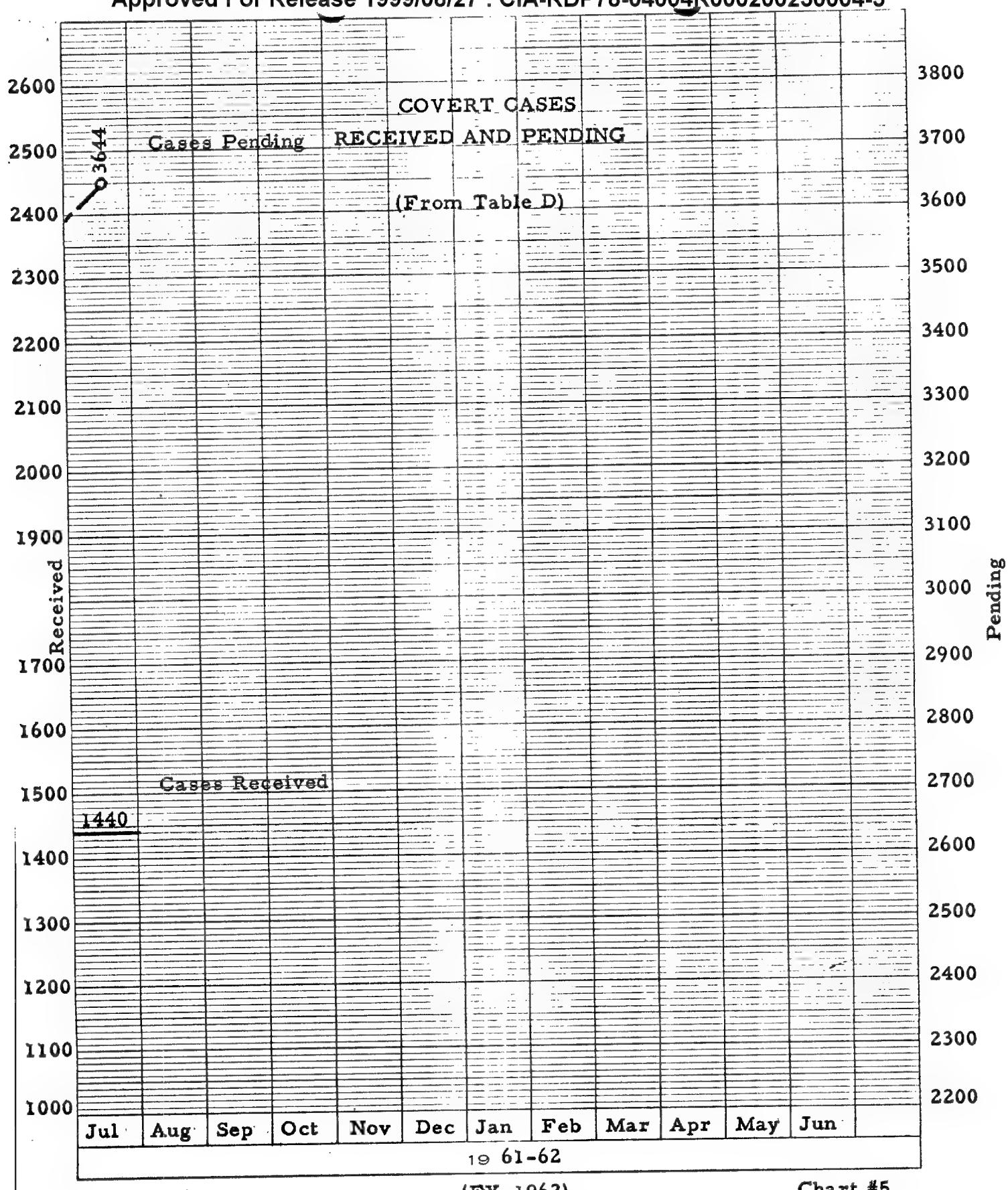
25X1A13c

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(FY-1962)

Chart #5

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OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON INVESTIGATIVE CASES

Month of JULY 1961

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending End of Month
Overt and Semi-Covert	1480	876	(757)	1599
Covert	2525	581	(719) <i>.all</i>	2387
TOTAL	4005	1457	(1476)	3986

TABLE E

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EXPLANATION OF CHART #7

FULL FIELD INVESTIGATIVE CASES RECEIVED

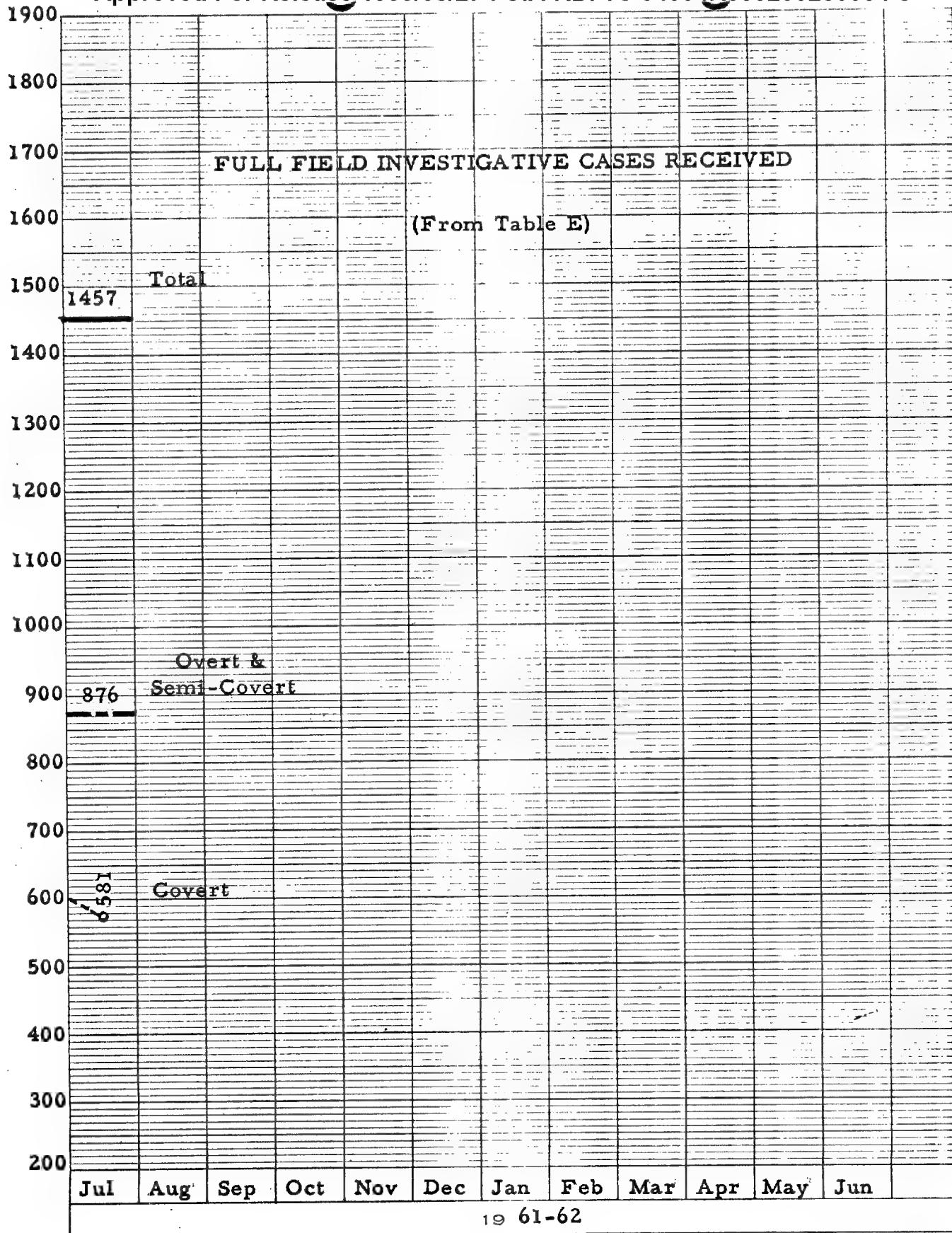
This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

The solid line graph represents the Total number of Overt & Semi-Covert and Covert Cases which have been received in the field for Full Field Investigations.

The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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(FY-1962)

**Chart #7**

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EXPLANATION OF CHART #8

FULL FIELD INVESTIGATIONS PENDING

This Chart reflects statistics in Table E.

The solid line graph represents the total number of cases in the field Pending Full Field Investigations. It reflects the backlog of investigative cases.

Covert Operational Support cases are not included in these statistics.

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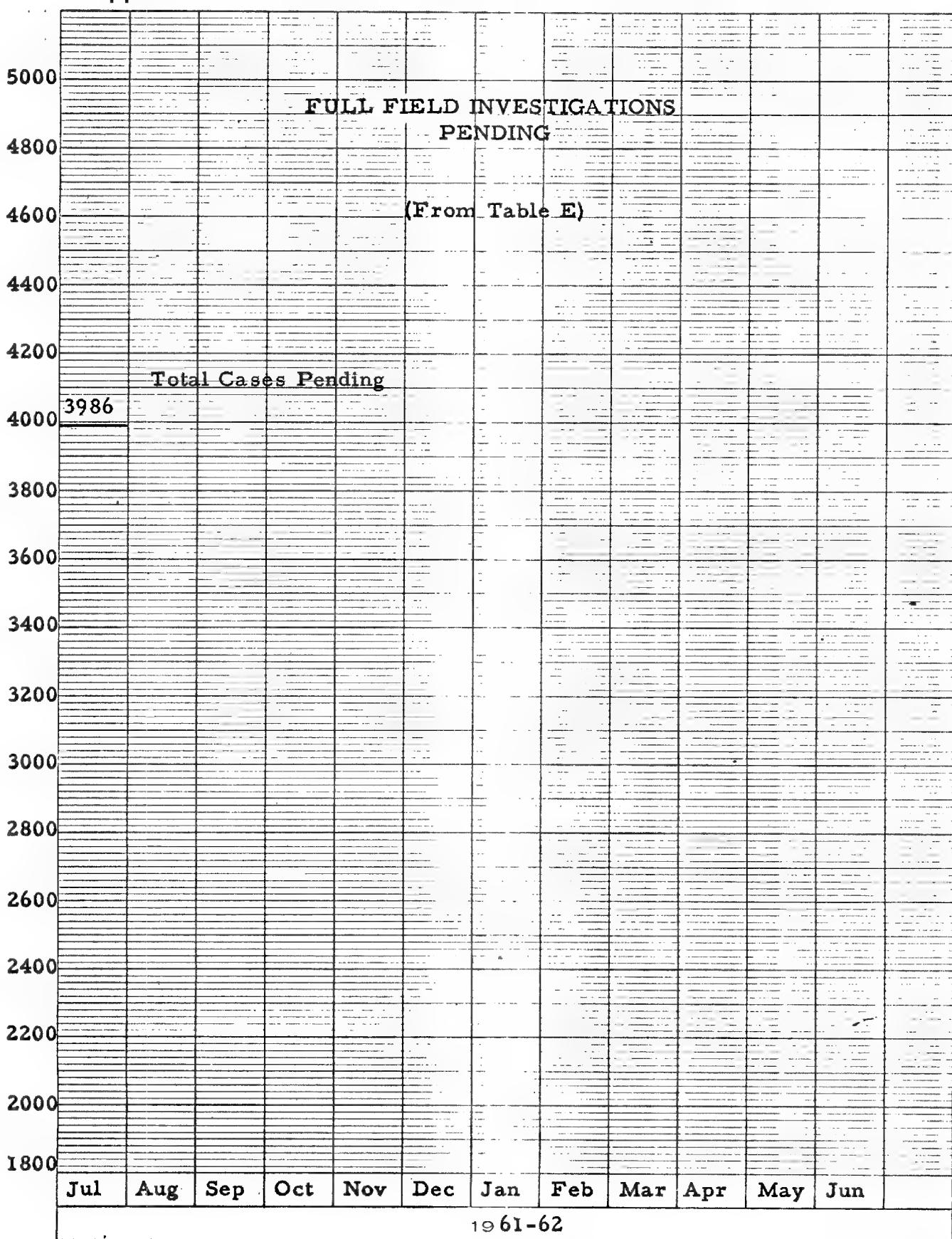


Chart #8

25X1A13c

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CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of July 1961

ACTIVITY	ACTIONS	
1. Requests for CIA record checks received from other agencies		3059
2. Security files reviewed in response to other agency requests		189
(Requests pending over 10 days <u>121</u> )		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)	550	
4. Employees' transfer and reassignment actions reviewed	595	
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
5. Training at outside institutions	0	74
6. Private travel	1	88
7. Manuscripts, speeches, books, etc.	3	27
(Total pages reviewed <u>1093</u> )		
8. Liaison contacts	16	789
9. Miscellaneous outside activities	2	426

25X9



25X9

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OFFICE OF SECURITY  
PHYSICAL SECURITY DIVISION ACTIVITIES

JULY 1961

I

Headquarters security violations reported, investigated and charged	47
Overseas security violations reported and charged	15
	<u>TOTAL</u>
	<u>62</u>
Alleged violations investigated and cleared (Hdrs. 13 Overseas 1)	<u>14</u>
Foreign physical security surveys completed	<u>0</u>
Domestic physical security surveys completed (3 major 3 minor)	<u>6</u>
Physical security guidance and support actions rendered at Headquarters for:	
Foreign Stations	22
Domestic Stations	<u>33</u>
Special foreign TDY physical security assignments (Man-days)	<u>0</u>
Special domestic TDY physical security assignments (Man-days)	<u>4</u>
Special security investigations completed	<u>12</u>
Special USIB investigations (Manhours)	<u>16</u>

II

25X1A13d [REDACTED]

Briefings and instruction in technical security:

Overt personnel (Manhours)	12
Covert personnel (Manhours)	0

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## PHYSICAL SECURITY DIVISION ACTIVITIES - JULY 1961

## III

NSO Night Security Inspections (offices)	<u>1, 503</u>
Other security matters handled after hours by NSOs	<u>2, 267</u>
Safe combinations changed	<u>1, 032</u>
Safes repaired	<u>231</u>
CIA identification processes performed	<u>307</u>
Regular, Limited, Special and Maintenance Employee (GSA) Badges Issued	<u>489</u>
Visitor Passes Issued (Total)	<u>10, 704</u>
General	
Processed by receptionists	5, 326
Processed by guards	<u>2, 098</u>
Total	<u>7, 424</u>
Applicants	1, 216
Forgotten Badges	445
Deliveries	1, 619
Armed escort of classified material (Domestic trips) (Manhours 17)	<u>3</u>

## IV

Safety inspections and investigations	<u>30</u>
Safety briefings, meetings and conferences	<u>31</u>

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PHYSICAL SECURITY DIVISION ACTIVITIES - JULY 1961

New Building Site

Contract Guards on Duty	<u>30</u>
Permanent type photographic badges issued	<u>235</u>
One-Day (non-photographic) badges issued during period	<u>1,128</u>

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EXPLANATION OF CHART #11  
AGENCY SECURITY VIOLATIONS

This Chart reflects statistics in Table H.

The solid line graph represents the total number of security violations charged in the Agency during the period. It is made up of the following:

Headquarters violations reported, investigated and charged, represented by the dot-dash graph line.

Overseas violations reported to headquarters and charged, represented by the dotted line graph.

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